If this job requires qualification on an examination, the number of applicants who will be invited to take or retake the examination may be limited.

**Branch**
Central Pennsylvania District

**Job Posting Period**
09/22/2014 - 10/05/2014

This job has an exam requirement. Currently, applicants for this posting who do not yet have an exam score are being invited to take the exam. Examining will continue until capacity has been reached.

**Job Title**
BUILDING EQUIPMENT MECHANIC

**Facility Location**
HARRISBURG
1425 CROOKED HILL RD
HARRISBURG, PA 17107-9970
Contact Info: (717)257-2136
ALL APPLICANTS MUST APPLY ONLINE AT www.usps.com/employment. PAPER APPLICATIONS WILL NOT BE ACCEPTED.

Current or former noncareer employees who wish to apply must use their existing external eCareer Profile or create a new external Profile, Apply, and follow instructions for testing or attaching previous test scores.

ATTENTION! We will communicate with you by email concerning your application, so it is very important that you are able to receive our messages. Please add the following domain names to your safe sender list right away to allow our correspondence, especially if you use SPAM blocking software, use a yahoo or gmail account, or use a work or military email address!
@usps.gov
@panpowered.com
@geninfo.com

**Position Information**
TITLE: BUILDING EQUIPMENT MECHANIC
FLSA DESIGNATION: Non-Exempt
OCCUPATION CODE: 5306-0002
NON-SCHEDULED DAYS: VARIES
HOURS: VARIES
SALARY RANGE: $52,039 ANNUALLY
FINANCE NUMBER: 413485
BENEFIT INFORMATION: We offer excellent benefits including health and life insurance, retirement plan, savings/investment plan with employer contribution, flexible spending, flextime scheduling of core work hours, annual and sick leave.
Persons Eligible to Apply
Applicants must live within a 50 miles radius of the facility in order to be eligible for this position because the work is performed in offices within these zip areas and candidates will need to be present for screening activities, including an interview. Note: Veterans who are entitled to veterans preference and/or covered by the Veterans Employment Opportunity Act may apply for any posted position. Veterans will be required to provide documentation (DD-214 Member 4) regarding any active duty service periods along with any other required documentation based upon veteran’s preference claim. Applicants must be 18 years of age or be a high school graduate. Must be a US Citizen or have lawful permanent resident alien status (proof required). All males born after 12/31/1959 must be registered with the Selective Service or have legal exemption (proof required). Selective Service registration numbers can be obtained from the SS website at www.SSS.gov. Applicants must complete the application in its entirety. Failure to provide required information will result in the disqualification of your application.

Functional Purpose
Performs involved trouble shooting and complex maintenance work on Building and Building Equipment systems, and preventive maintenance inspections of building, building equipment, and building systems; maintains and operates a large automated air conditioning system and a large heating system.

DUTIES AND RESPONSIBILITIES

1. Performs, on building and building equipment, the more difficult testing, diagnosis, maintenance, adjustment and revision work, requiring a thorough knowledge of the mechanical, electrical, and electronic, pneumatic, or hydraulic control and operating mechanisms of the equipment. Performs trouble shooting and repair of complex supervisory group control panels, readout and feedback circuits and associated mechanical and electrical components throughout the installation; locates and corrects malfunctions in triggering and other electromechanical and electronic circuits.
2. Observes the various components of the building systems in operation and applies appropriate testing methods and procedures to insure continued proper operation.
3. Locates the source of and rectifies trouble in involved or questionable cases, or in emergency situations where expert attention is required to locate and correct the defect quickly to avoid or minimize interruptions.
4. Installs or alters building equipment and circuits as directed.
5. Reports circumstances surrounding equipment failures and recommends measures for their correction.
6. Performs preventive maintenance inspections of building equipment to locate incipient mechanical malfunctions and the standard of maintenance. Initiates work orders requesting corrective actions for conditions below standard; assists in the estimating of time and materials required. Recommends changes in preventive maintenance procedures and practices to provides the proper level of maintenance; assists in the revision of preventive maintenance checklists and the frequency of performing preventive maintenance routes. In instances of serious equipment failures, conducts investigation to determine the cause of the breakdown and to recommend remedial action to prevent recurrence.
7. Uses necessary hand and power tools, specialized equipment, gauging devices, and both electrical and electronic test equipment.
8. Reads and interprets schematics, blueprints, wiring diagrams and specifications in locating and correcting potential or existing malfunctions and failures.
9. Repairs electro-mechanically operated equipment related to the building or building systems. Repairs, installs, modifies, and maintains building safety systems, support systems and equipment.
10. Works off ladders, scaffolds, and rigging within heights common to the facility; works under various weather conditions outdoors.
11. Completes duties and tasks related to building equipment maintenance as required.
12. Observes established safety practices and requirements pertaining to the type of work involved; recommends additional safety measures as required.
13. In addition, may oversee the work of lower level maintenance employees, advising and instructing them in proper and safe work methods and checking for adherence to instructions; make in-process and final operational checks and tests of
work completed by lower level maintenance employees.

14. Performs other job related tasks in support of primary duties.

SUPERVISION

Supervisor of unit to which assigned.

The United States Postal Service has the following excellent and challenging employment opportunity for highly motivated and innovative individuals. Successful candidates must demonstrate through a combination of education, training, and experience the following requirements:

Requirements

EXAMINATION REQUIREMENTS:
Applicants must successfully complete Postal Service Test 955, for the Building/All Other job group, which measures maintenance knowledge, skills and abilities.

In addition, applicants must successfully complete a structured interview evaluation.

PHYSICAL REQUIREMENTS:
Applicants must be able to perform the physical requirements of the position with or without reasonable accommodation which may require arduous exertion involved prolonged standing, walking, bending and reaching, and may involve handling heavy objects, e.g., tools and equipment up to the allowable weight.

TRAINING REQUIREMENTS
Applicants who qualify under this standard may be required to satisfactorily complete a prescribed training course(s) prior to assignment, reassignment or promotion.

ADDITIONAL PROVISIONS:
(A) Applicants must be able to qualify to operate powered industrial equipment.
(B) For positions requiring driving, applicants must have a valid state driver's license, and demonstrate and maintain a safe driving record.

Qualified applicants must successfully pass a pre-employment drug screening to meet the U.S. Postal Service's requirement to be drug free. Applicants must also be a U.S. citizen or have permanent resident alien status.

IMPORTANT INFORMATION:
Applications must be submitted by 11:59 p.m., Central Time, of the posting's closing date. Applicants claiming veterans' preference must attach a copy of member copy 4 (only) of Certificate of Release or Discharge from Active Duty (DD Form 214) or other proof of eligibility if claiming 10-point veterans' preference. The United States Postal Service (USPS) is an equal opportunity employer. The USPS provides reasonable accommodation for any part of the application, interview, and/or selection process, please make your request to the examiner, selecting official or local manager of Human Resources. This request can also be made by someone on your behalf. Explain the nature of your limitations and the accommodation needed. The decision on granting reasonable accommodation will be on a case-by-case basis.

SPECIAL NOTE: Current career Postal Service employees are ineligible to apply to this posting.