

Central Pennsylvania Institute

540 N. Harrison Road, Pleasant Gap, PA 16823

Ph.: 814-359-2793 Fax: 814-359-2599

Todd Taylor, Director of Adult Education

Student Evaluation

Student: _____ **Date:** _____

Employer: _____ **Evaluator:** _____

Grading Areas	Max. Score	Score Given
Knowledge: Does the student possess the necessary training for the job?	10	
Attitude: Is the student polite and professional to coworkers and customers?	10	
Quality of Work: Is the work being performed with neatness and accuracy?	10	
Quantity of Work: Is the student meeting the production goals of the employer?	10	
Appearance: Is the student dressed appropriately for work setting?	10	
Dependability: Is the student trustworthy and does he/she work well independently?	10	
Ability to Learn: Is the student able to quickly learn new tasks, grasp explanations and retain knowledge?	10	
Resourcefulness: Is the student prepared for work, show initiative, and capable of working with little supervision?	10	
Employability: Does the student possess good communication skills? Is the student honest, enthusiastic and loyal towards employer?	10	
Safety: Does the student follow safety rules?	10	
Total Score		

<u>SCORING KEY</u>	
9-10	= A Excellent
7-8	= B Above Average
6-7	= C Average
5-6	= D Below average
4-1	= F Unacceptable performance

Evaluator's Signature: _____

COMMENTS: _____
