

Central Pennsylvania Institute of Science and Technology  
Excused Absence Policy

As a clock-hours based school, students are expected to attend class on all scheduled class days. Scheduled classes are used to determine whether students have completed the required number of hours in a payment period and attendance may be factored into determining a student's final grade.

Taking this into account, CPI understands that some absences cannot be avoided (illness, injury, etc...) and may be deemed Excused Absences. Excused absences are approved by your instructor and/or school administration. CPI may require additional documentation (such as doctor's notes) prior to determining whether an absence is excused or unexcused.

For financial aid purposes, a limited number of excused absences do not count against a students' assigned program hours when determining eligibility for aid disbursements.