

The regular meeting of the Central Pennsylvania Institute of Science and Technology Joint Operating Committee was held in the Conference Room of the Central Pennsylvania Institute of Science and Technology at 540 North Harrison Road, Pleasant Gap, Pennsylvania on Monday, February 12, 2018.

Present were:

Committee Members: Ms. Mary Ann Hamilton
Ms. Kimberly Hearn
Mr. Chris Houser
Mr. Darren Narber
Mr. Jeffrey Miles, Superintendent of Record
Mr. David Van Buskirk, non-voting Treasurer
Mrs. Theresa Brickley, non-voting Secretary

Staff Members: Dr. Richard C. Makin
Mr. Todd Taylor
Mrs. MaryAnn Volders
Dr. Scott Etter, Solicitor

Visitors: Dr. Michelle Saylor
Mr. Rodney Musser
Mr. Rick Carra
Mr. Vern McKissick
Ms. Trina Gribble

Ms. Hamilton called the regular meeting to order at 5:30 p.m.

Roll was called: Ms. Hamilton, Ms. Hearn, Mr. Houser and Mr. Narber were present. Mr. Pacella was absent.

Ms. Hearn moved, seconded by Mr. Narber, approval of the minutes of the regular meeting held on January 8, 2018. Motion carried.

Mr. Houser moved, seconded by Ms. Hearn, approval of the Treasurer's reports to be filed for audit and approval of the prepaid and current bills as presented.

Roll call vote as follows:

Ms. Hearn	yes	Mr. Houser	yes	Mr. Narber	yes
Ms. Hamilton	yes				

Old Business:

New Business:

Vice-President of Secondary Education:

Mrs. Volders reported on the Comprehensive Guidance Plan; she reviewed the SkillsUSA District 7

February 12, 2018

Page 2

results with 12 students who won first place in their competition area that will go on and compete at the state level plus an additional 11 students who have a "bye" that will also go on to the state competitions; she gave an update on CTE month activities; and shared the January Students of the Month which the theme was Creative.

Vice-President of Post-Secondary Education:

Mr. Taylor reported on the College Board (Accuplacer) Entrance Exams – Specialized Degree Programs; the Central PA Workforce Development Board is sponsoring a CNC course; he gave an update on the Centre County Public Safety Training Center fire station trainer building, and he said that the Commissioners have included \$15,000 in the county budget to sponsor a scholarship program for emergency responders for CPI and South Hills; Natural Gas Compression-CAT/Ariel Emphasis program externship and pre-hire event is planned for the first week of April; and we are working with the State Board of Nursing regarding curriculum changes.

Director of Business and Development:

Mr. Van Buskirk reported that the preliminary budget was in the packet and Dr. Makin will be reviewing it.

President:

Dr. Makin reported on an Italy Out-of-Country trip request; he reviewed the 2018-2019 preliminary budget and said that we will continue to work on the budget and he thinks we can improve upon the increase; he reviewed the agenda items; the Joint Boards of Education dinner is scheduled for April 4th; and he announced that CPI has been selected as a top 100 organizational nominee by Pennsylvania Business Central.

Superintendent of Record:

Mr. Miles asked what the plan was for the first 9th grade group, which are in 10th grade now, for their senior year. Mrs. Volders said that they worked on this at the in-service day in January. It will be individualized by program area. The plan includes five areas additional tasks, additional certifications, articulation with AST credits, internship/cooperative education, and cross training.

Mr. Miles also asked what is being done to be sure we are ready for the NOCTI testing. Mrs. Volders said that NOCTI has a website that teachers can look at each line item for each student from the Pre-NOCTI testing.

Mr. Houser moved, seconded by Ms. Hearn approval of the 2018-2019 Preliminary General Operating Fund Budget in the amount of \$4,254,376.08; approval of the Comprehensive Guidance Plan; approval to revise Mrs. Jane Irwin's resignation date to January 28, 2018; approval to accept the resignation of Mrs. Margaret Herbstritt, Full-Time Practical Nursing and Nurse Aide Instructor, effective January 15, 2018; approval to accept the resignation of Ms. Lois Bergamaschi, Medical

February 12, 2018

Page 3

Assistant Coordinator, effective February 23, 2018; approval to hire Mrs. Margaret Herbstritt as an Adjunct Practical Nursing and Nurse Aide Instructor at an hourly rate of \$27.50 retroactive to January 16, 2018; approval of Mr. Nick Miller as an unpaid Information Technology Intern effective February 13, 2018, pending receipt of the FBI Criminal Background Check, Pennsylvania State Police Criminal History Report, and Pennsylvania Child Abuse History Certification; and approval for the President to hire personnel as necessary with JOC approval in March, 2018.

Roll call vote as follows:

Ms. Hamilton	yes	Ms. Hearn	yes	Mr. Houser	yes
Mr. Narber	yes				

Motion carried.

Dr. Etter left the meeting at 6:10 p.m.

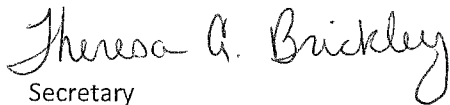
Ms. Gribble and Mr. McKissick gave a presentation on the Health Sciences Building project. They reviewed the building layout/plans, estimate of probable cost, and they gave a 3D building walk-thru presentation. Dr. Makin reviewed funding ideas and the concept for a potential partner for the Health Sciences Building.

Ms. Hamilton called an Executive Session at 7:03 p.m. for the discussion of employment matters which, if conducted in public, would violate lawful privilege as defined by Act 84.

The regular meeting resumed at 7:23 p.m.

Ms. Hearn moved, seconded by Mr. Houser to adjourn.

At 7:24 p.m. Ms. Hamilton adjourned the meeting.


Secretary

