

The regular meeting of the Central Pennsylvania Institute of Science and Technology Joint Operating Committee was held in the Conference Room of the Central Pennsylvania Institute of Science and Technology at 540 North Harrison Road, Pleasant Gap, Pennsylvania on Monday, November 13, 2017.

Present were:

Committee Members: Mr. Henry Yeagley
Mr. Michael Danneker
Ms. Mary Ann Hamilton
Ms. Kimberly Hearn
Mr. Chris Houser (non-voting Penns Valley Alternate)
Mr. Jeffrey Miles, Superintendent of Record
Mr. David Van Buskirk, non-voting Treasurer
Mrs. Theresa Brickley, non-voting Secretary

Staff Members: Dr. Richard C. Makin
Mr. Todd Taylor
Mrs. MaryAnn Volders
Dr. Scott Etter, Solicitor

Visitors: None

Ms. Yeagley called the regular meeting to order at 5:32 p.m.

Roll was called: Mr. Danneker, Ms. Hamilton Ms. Hearn, Mr. Yeagley and Mr. Houser were present. Mr. Gaffron was absent.

Mr. Danneker moved, seconded by Ms. Hamilton, approval of the minutes of the regular meeting held on October 9, 2017. Motion carried.

Ms. Hearn, seconded by Ms. Hamilton, approval of the prepaid and current bills as presented.

Roll call vote as follows:

Mr. Danneker	yes	Ms. Hamilton	yes	Mr. Yeagley	yes
Ms. Hearn	yes				

Old Business:

New Business:

Vice-President of Secondary Education:

Mrs. Volders reported on the Approved Program Evaluation (APE) Corrective Plan and status update; 93.6% of students who took the Pre-NOCTI written tests were Advanced or Competent; Mr. Joe Luther, Horticulture/Landscaping Instructor, will receive the Carl J. Schaefer Memorial Award in Nashville; reviewed the October Student of the Month; and upcoming important dates include: Soup and Bread Luncheon - November 17, Bellefonte 8th Grade Career Days – November 30 and December 1, Penns

Valley 8th Grade Career Days – December 6, and Bald Eagle Career Days – December 12.

Vice-President of Post-Secondary Education:

Mr. Taylor reported that Mr. Keller, CCPSTC Coordinator, will be presenting at the State Fire Academy in Lewistown, PA on November 15 & 16 regarding an application for the CCPSTC to become an approved test site for the State Fire Academy; orientation for the Natural Gas Compression – CAT Ariel Emphasis Program is on November 20 and classes start on November 28; during the Nurse Aide audit a procedural issue was identified regarding the Act 14 clearance and can be immediately corrected but will delay the start of the next Nurse Aide class for up to a month; and CPI is now approved by PDE to offer Distance Education Courses.

Director of Business and Development:

Mr. Van Buskirk reported that we are currently working on a rollover of the financial system to a new system through the Central Susquehanna Intermediate Unit (CSIU) and the CPI office staff has been very helpful.

President:

Dr. Makin reported on secondary enrollment which has dropped from 471 to 461 and there are 200 students enrolled in Post-Secondary Education; he recommends adding a community member at-large to the Central Pennsylvania Institute of Advanced Technologies and to appoint Hank Yeagley to this position; there will be an event on November 16th to honor Mr. Yeagley for his 20 years of service on the JOC; and he thanked Chief Danneker for his service on the JOC and presented a card to him.

Mr. Yeagley also thanked Mr. Danneker for his service and especially for his efforts in getting a school resource officer at CPI.

Superintendent of Record:

Mr. Miles said that he has been a part of two other CTC's and by far CPI is the most progressive and professional. He also said that Mr. Yeagley has been a pillar behind CPI and he applauds him for his leadership and beliefs. He said that Mr. Yeagley will be missed and we won't be able to replace him.

Mr. Yeagley removed items A3 – Revision to the Membership of the Central Pennsylvania Institute of Advanced Technologies Advisory Board and A4 – Central Pennsylvania Institute of Advanced Technologies Advisory Board Member appointment for separate consideration.

Ms. Hamilton moved, seconded by Ms. Hearn approval of the revised 2017-2018 Post-Secondary Education Student Handbook; approval of the Occupational Advisory Committee members for each program area; approval for Joe Luther, Horticulture/Landscaping Instructor, and MaryAnn Volders, Vice-President of Secondary Education, to attend the Association for Career-Technical Education Conference in Nashville, TN, on December 7-8, 2017; approval for Chef Tim Beckenbaugh and Mark

Keller, FCCLA and SkillsUSA Advisors, and 50 students to be identified to attend the National Wreaths Across America Day Community Service Event at Arlington Cemetery, Washington, D.C., on December 16, 2017; approval for Mike Sipe, Automotive Technology Instructor, and student competitors Brenton Eppers (BEA), Jeremy Benner (BEA), Hunter Smyers (BEA), Travis Billet (BASD), Alan Stever (BASD), and Austin Lucas (BASD) to attend the UTI Top Tech Challenge in Exton, PA, on December 1-2, 2017; approval to remove CIP Code 51.0904 – Emergency Medical Technology/Technician from the CATS system; approval to accept the resignation of Mrs. Jane Irwin as Practical Nursing coordinator effective January 19, 2018; approval to hire Mr. Frederick Wagner as Heavy Equipment Operations instructor at a salary of \$42,082 effective November 28, 2017, pending receipt of the FBI Criminal Background Check, Pennsylvania State Police Criminal History Report, Pennsylvania Child Abuse History Certification, Recognizing and Reporting Child Abuse Training Certificate, and Sexual Misconduct/Abuse Disclosure Release; approval to hire Ms. Donna Bowmaster as a substitute instructor at a daily rate of \$95.00 effective November 14, 2017, pending receipt of FBI Criminal Record Check, Child Abuse History Clearance, and Sexual Misconduct/Abuse Disclosure Release; approval to hire Mrs. Linda Heverly-Ferenchick as a substitute instructor at a daily rate of \$95.00 effective November 14, 2017; approval to hire Mr. Jeff Holter as a substitute instructor at a daily rate of \$95.00 effective November 14, 2017, pending receipt of FBI Criminal Record Check, Sexual Misconduct/Abuse Disclosure Release, and Arrest/Conviction Report and Certification Form; approval to hire Ms. Monica Rue Kenney as a Post-Secondary Education adjunct instructor at a pay rate that will vary contingent on course taught effective November 28, 2017, pending receipt of the FBI Criminal Background Check, Pennsylvania State Police Criminal History Report, Pennsylvania Child Abuse History Certification, Recognizing and Reporting Child Abuse Training Certificate, and Sexual Misconduct/Abuse Disclosure Release; approval to hire Ms. Janice Pepperday as an administrative assistant, data and compliance, at a salary of \$32,500 effective November 28, 2017, pending receipt of the Recognizing and Reporting Child Abuse Training Certificate, and Sexual Misconduct/Abuse Disclosure Release; approval to hire Mr. Tim Swan as Maintenance Technician at a salary of \$39,000 effective January 2, 2018, pending receipt of the FBI Criminal Background Check, Pennsylvania State Police Criminal History Report, Pennsylvania Child Abuse History Certification, Recognizing and Reporting Child Abuse Training Certificate, and Sexual Misconduct/Abuse Disclosure Release; approval to appoint Mr. Joseph Luther as mentor for Mr. Martin Craine for the 2017-2018 school year with a stipend of \$250.00; approval to appoint Mr. Mike Sipe as mentor for Mr. Frederick Wagner for the 2017-2018 school year with a stipend of \$250.00; and approval to hire personnel as necessary with JOC approval in December 2017.

Second and final reading of policies:

- A. Section 100 Programs
 - 103 Nondiscrimination in School and Classroom Practices
 - 103.1 Nondiscrimination – Qualified Students with Disabilities
 - 104 Nondiscrimination in Employment Practices
- B. Section 800 Operations
 - 819 Suicide Awareness, Prevention and Response

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Roll call vote as follows:

Ms. Hamilton	yes	Ms. Hearn	yes	Mr. Danneker	yes
Mr. Yeagley	yes				

Motion carried.

Mr. Danneker moved, seconded by Ms. Hearn approval to add a community member at-large to the membership of the Central Pennsylvania Institute of Advanced Technologies Advisory Board.

Roll call vote as follows:

Mr. Yeagley	yes	Ms. Hearn	yes	Mr. Danneker	yes
Ms. Hamilton	yes				

Motion carried.

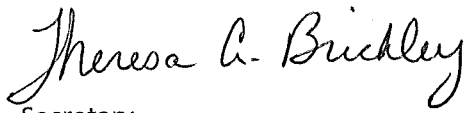
Ms. Hamilton moved, seconded by Ms. Hearn approval to appoint Mr. Henry Yeagley to the Central Pennsylvania Institute of Advanced Technologies Advisory Board to fill the community member at-large position.

Roll call vote as follows:

Ms. Hamilton	yes	Ms. Hearn	yes	Mr. Danneker	yes
Mr. Yeagley	abstain				

Ms. Hearn moved, seconded by Mr. Danneker to adjourn.

At 6:05 p.m. Mr. Yeagley adjourned the meeting.


Secretary