

The regular meeting of the Central Pennsylvania Institute of Science and Technology Joint Operating Committee was held in the Conference Room of the Central Pennsylvania Institute of Science and Technology at 540 North Harrison Road, Pleasant Gap, Pennsylvania on Monday, October 9, 2017.

Present were:

Committee Members: Mr. Michael Danneker
Ms. Mary Ann Hamilton
Ms. Kimberly Hearn
Mr. Chris Houser (Penns Valley Alternate)
Mr. Jeffrey Miles, Superintendent of Record
Mr. David Van Buskirk, non-voting Treasurer
Mrs. Theresa Brickley, non-voting Secretary

Staff Members: Dr. Richard C. Makin
Mr. Todd Taylor
Mrs. MaryAnn Volders
Dr. Scott Etter, Solicitor

Visitors:

Ms. Hamilton called the regular meeting to order at 5:30 p.m.

Roll was called: Mr. Danneker, Ms. Hamilton, Ms. Hearn and Mr. Houser were present. Mr. Gaffron and Mr. Yeagley were absent.

Mr. Danneker moved, seconded by Ms. Hearn, approval of the minutes of the regular meeting held on September 11, 2017. Motion carried.

Ms. Hearn, seconded by Mr. Danneker, approval of the Treasurer's reports to be filed for audit and approval of the prepaid and current bills as presented.

Roll call vote as follows:

Mr. Danneker	yes	Ms. Hamilton	yes	Ms. Hearn	yes
Mr. Houser	yes				

Old Business:

New Business:

Vice-President of Secondary Education:

Mrs. Volders reported that SkillsUSA officers and staff will represent CPI at the annual Leadership Conference in Gettysburg from November 8-10, 2017; Four Horticulture/Landscaping students (Alexis Witherite – PV, Charlee Harris – BEA, Nicole Haupt – BEA, and Derek Rishel – 2017 graduate) will participate in the National Nursery/Landscape CDE for FFA Students in Indianapolis from October 24-28, 2017; several CPI instructors and school leaders will attend the Integrated Learning Conference (ILC)

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at the Penn State Conference Center; Gary Heverly and Shawn Barbrow (School Counselor – Bellefonte) will be presenting information on our partnership as well as the Comprehensive Guidance Plan at the ILC; Columbia Gas will be training several program areas about “Calling 811 Before You Dig” from October 17-19, 2017; updated the JOC on the K-12 Comprehensive Plan; and upcoming/dates and events include: Chapter 339 APE Review – October 11-13, CareerLink Job Fair – October 24, College and Career Fair – October 26, and Career Days will be held November 30 and December 1 (Bellefonte 8th Grade), December 12 (Bald Eagle 9th Grade).

Vice-President of Post-Secondary Education:

Mr. Taylor reported that the Centre County Public Safety Training Center met with the University Park Airport, Mike Glazier from Congressman GT Thompson’s office and Brandy Reiter from Senator Corman’s office on September 28 regarding ARRF trainer and plans for the Centre County based shooting range (Graymont) are proceeding; met with Lock Haven University and LHU Clearfield on September 19 regarding articulation of the AST Programs to LHU’s Baccalaureate programs; gave an update on industry training from the last 30 days; and shared the recent for the CPI dental van.

Director of Business and Development:

Mr. Van Buskirk reported that the paving has been completed and a portion of the bill, which basically came from the Foundation, has been paid. The foundation had to get a loan to say that they had access to the match from Mr. Hawbaker in order to get the grant from the state and then it will be paid back as Mr. Hawbaker’s donation is paid each year. He also reported that the audit is progressing; and a wrap is being put on an equipment trailer so you may see it on the road.

President:

Dr. Makin welcomed Mr. Houser. Dr. Makin spoke about the huge undertaking of getting ready for the Chapter 339 APE review and thanked Mrs. Volders and the instructors for all the hard work they put into the program binders; he wanted the board to understand that the award of college credits is not just an anointing, they look closely at our staff and curriculum; he reviewed the SchoolGuard Guard911 Alert System; naming rights for the Transportation Training Center, Mr. Hawbaker will meet the requirements and a Memorandum of Agreement will be completed between Hawbaker and CPI; explained the agreement with Bald Eagle and Bellefonte for the Public Relations Specialist; the increase in the per diem rate for substitutes to \$95 and the sending districts are already at the \$95 rate; he requested that everyone begin to think about the Comprehensive Plan and what role they can help in; we have found a Carpentry Instructor which is on the agenda for approval tonight; he gave everyone a copy of the *Town & Gown* which featured a ½ page ad featuring Mr. John Fike for his 20 years of service to the Marine Corp; and he reviewed the current secondary enrollment of 471.

Superintendent of Record:

Mr. Miles spoke of the lack of professionalism in other areas and it is nice to know that our faculty and administration are acting in a professional manner and he applauds that. He also spoke of the

collaboration between the districts and he has become comfortable working with the other districts and he thinks CPI is in a good place because of that collaboration apart from a great administration and staff.

Mr. Danneker moved, seconded by Ms. Hearn approval for Mark Keller, Advisor, Mindi Tobias, Advisor, and student representatives Matthew Caldana (PV), Zachary Chambers (BEA), Dalton Derugen (PV), Emily Fisher (BEA), Alexis Hassinger (Bell), Brianna Keith (BEA), Melina Lucas (PV), and Katrina Orndorf (PV) to attend the Central PA SkillsUSA Fall Leadership Workshop in Gettysburg, PA, November 8-10, 2017; approval for Joe Luther, Horticulture\ Landscape Instructor, Toni Witherite, Chaperone\Parent, Derek Rishel (Graduate – PV) and student competitors Nichole Haupt (BEA), Charlie Harris (BEA), and Alexis Witherite (PV) to travel to and compete in the National FFA Nursery Landscape CDE in Indianapolis, IN from October 24-28, 2017; approval of a master service agreement with Guard911 Alert System effective November 1, 2017; approval to give Glenn O. Hawbaker, Inc. naming rights to the Transportation Training Center in accordance with Policy 701.1 subject to and condition upon execution of a Memorandum of Understanding; approval of the placement test policy for post-secondary education; approval to enter into an agreement with Bellefonte Area School District and Bald Eagle Area School District to employ a Public Relations Specialist on a shared time basis; approval to increase the substitute instructor rate from \$85.00 to \$95.00 per day effective October 10, 2017; approval to hire Mrs. Trina Noggle as a substitute instructor at a daily rate of \$95.00 effective October 10, 2017, pending receipt of the FBI Criminal Background Check, Pennsylvania State Police Criminal History Report, Pennsylvania Child Abuse History Certification, Recognizing and Reporting Child Abuse Training Certificate, and Sexual Misconduct/Abuse Disclosure Release; approval to hire Mr. Martin Craine as carpentry instructor at a salary of \$44,082 effective November 6, 2017, pending receipt of the FBI Criminal Background Check, Pennsylvania State Police Criminal History Report, Pennsylvania Child Abuse History Certification, Recognizing and Reporting Child Abuse Training Certificate, and Sexual Misconduct/Abuse Disclosure Release; approval to hire Ms. Amy Johnson as a substitute adjunct practical nursing instructor at an hourly rate of \$27.50 effective October 10, 2017, pending receipt of the Pennsylvania State Police Criminal History Report, Pennsylvania Child Abuse History Certification, Recognizing and Reporting Child Abuse Training Certificate, and Sexual Misconduct/Abuse Disclosure Release, approval to hire as needed Ms. Kelsey Miller as Chef Assistant at an hourly rate of \$10.00 effective October 10, 2017, pending receipt of the FBI Criminal Background Check, Recognizing and Reporting Child Abuse Training Certificate, Pennsylvania State Police Criminal History Report, and Sexual Misconduct/Abuse Disclosure Release; approval to hire Mr. Nate Roop as a substitute instructor at an hourly rate of \$16.00 retroactive to October 2, 2017; approval to hire Mr. Michael Noggle as a substitute instructor at an hourly rate of \$22.00 retroactive to October 2, 2017; approval to hire Mr. Steven Groninger as a CCPSTC adjunct instructor at an hourly rate of \$21.00 effective October 10, 2017, pending receipt of the FBI Criminal Background Check; approval to hire Mr. Thomas Irwin as an Adjunct Practical Nursing Instructor at an hourly rate of \$27.50 effective October 10, 2017, pending receipt of the Sexual misconduct/Abuse Disclosure Release; approval to hire personnel as necessary with JOC approval in November, 2017.

First reading of policies:

- 103 Nondiscrimination in School and Classroom Practices
- 103.1 Nondiscrimination – Qualified Students with Disabilities

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104 Nondiscrimination in Employment Practices
819 Suicide Awareness, Prevention and Response

Roll call vote as follows:

Ms. Hamilton	yes	Ms. Hearn	yes	Mr. Houser	yes	Mr. Mr.
Danneker	yes					

Motion carried.

Ms. Hearn moved, seconded by Mr. Danneker to adjourn.

At 6:06 p.m. Ms. Hamilton adjourned the meeting.

Theresa A. Brickley

Secretary