

The regular meeting of the Central Pennsylvania Institute of Science and Technology Joint Operating Committee was held in the Conference Room of the Central Pennsylvania Institute of Science and Technology at 540 North Harrison Road, Pleasant Gap, Pennsylvania on Tuesday, August 14, 2017.

Present were:

Committee Members: Mr. Henry Yeagley
Mr. Michael Danneker
Ms. Mary Ann Hamilton
Ms. Kimberly Hearn
Mrs. Theresa Brickley, non-voting Secretary
Mr. David Van Buskirk, non-voting Treasurer

Staff Members: Dr. Richard C. Makin
Mrs. MaryAnn Volders
Mr. Todd Taylor

Visitors: None

Mr. Yeagley called the regular meeting to order at 5:36 p.m.

Roll was called: Mr. Yeagley, Mr. Danneker, Ms. Hamilton and Ms. Hearn were present. Mr. Gaffron was absent.

Mr. Danneker moved, seconded by Ms. Hearn, approval of the minutes of the June 12, 2017 regular meeting, the June 15, 2017 special meeting and the June 29, 2017 special meeting.

Ms. Hearn moved, seconded by Mr. Danneker, approval of the Treasurer's reports to be filed for audit and approval of the prepaid and current bills as presented.

Roll call vote as follows:

Ms. Hearn	yes	Mr. Danneker	yes	Mr. Yeagley	yes
Ms. Hamilton	yes				

Old Business:

New Business:

Vice-President of Secondary Education:

Mrs. Volders reviewed the Student-Parent Handbook and Staff Handbook revisions; reviewed the 2017-2018 school goals; discussed the in-service day's schedule; and reviewed upcoming dates including the Chapter 339 APE evaluation being held on October 11-13, 2017.

Mr. Yeagley thanked Mr. Danneker and Ms. Hearn for their district (Bellefonte Area) allowing CPI instructors to participate in their in-service day activities.

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Vice-President of Post-Secondary Education:

Mr. Taylor reported that a team presented a Distance Education application before the Board of Private School on August 10th in Harrisburg; we have met with the Centre County Commissioners and University Park Airport officials to discuss a partnership with PSU, the airport, Centre County, and the CCPSTC to house and Airport Rescue and Fire Fighting (ARFF) trainer at University Park Airport; Chief Danneker, Mark Keller and Mr. Taylor are meeting with Graymont on August 15th to discuss a land donation to house a shooting range for local police forces; CPI's EMT/EMR program has been submitted to S MEMSC for review; Cheniene Leiter has been approved to offer the Association of Public-Safety Communications Officials (APCO) dispatching certification to CPI students and industry clients; the Centre County Commissioners approved funding (\$456,000) for an apparatus storage facility to be located at the CCPSTC; and he gave an update on AST degree programs and enrollment.

Director of Business and Development:

Mr. Van Buskirk reported that the paving project is moving forward and the wiring project is near completion.

President:

Dr. Makin reported on the projected enrollment which is currently at 568 students counting adults in the morning and afternoon; we still have a few programs on probation, and Mrs. Boyd is returning on a half-time basis; paperwork has been submitted to the Secretary of State regarding the Joint Authority Dissolution; he reviewed the change orders for the paving project and will need to have JOC approval for those changes; and he handed out a draft copy of the Advisory Board Organizational and Operational Guidelines and asked Dr. Etter and the JOC to review it for approval next month.

Superintendent of Record:

Mr. Miles commended Dr. Makin for taking the time to recognizing a summer employee who got a full-time position at another district.

Mr. Yeagley tabled agenda item A4-Memorandum of Understanding-Spring Township Police for separate consideration.

Ms. Hamilton moved, seconded by Ms. Hearn approval of approval of revisions to the 2017-2018 Secondary Faculty Handbook; approval of revisions to the 2017-2018 Secondary Student-Parent Handbook; approval of BakerTilly as Auditor for the 2017-2018 school year; approval to accept the resignation of Ms. Marianne Hazel, Post-Secondary Education Program Manager, effective August 4, 2017; approval to accept the resignation of Mr. Keith Wilson, Maintenance, effective September 30, 2017; approval to accept the resignation of Mr. Darrin Wright, Carpentry Instructor, retroactive to August 10, 2017; approval to reassign Ms. Michelle Van Horn from half-time Heavy Equipment

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Operations Instructional Assistant to half-time Medical Science Instructional Assistant effective August 15, 2017; approval to hire Ms. Patricia C. Leiter as Emergency Services Instructor at a salary of \$42,082 effective August 15, 2017; approval to hire Ms. Melonie Romig as a Practical Nursing Adjunct Instructor at an hourly rate of \$27.50 effective August 15, 2017; approval to hire Mr. Steven Bair as an Centre County Public Safety Training Center Adjunct Instructor at an hourly rate of \$21.00 effective August 15, 2017, pending receipt of Recognizing and Reporting Child Abuse Training Certificate; approval to hire Mr. Eric Howell as a Centre County Public Safety Training Center Adjunct Instructor at an hourly rate of \$21.00 effective August 15, 2017, pending receipt of FBI Criminal Background Check; approval to hire Mr. Todd Johnson as a Centre County Public Safety Training Center Adjunct Instructor at an hourly rate of \$21.00 effective August 15, 2017; approval to hire Ms. Mary Lyter as a Centre County Public Safety Training Center Adjunct Instructor at an hourly rate of \$21.00 effective August 15, 2017; approval to hire Dr. Kasandra Botti as Centre County Public Safety Training Center Medical Director at an hourly rate of \$150.00 effective August 15, 2017; approval to hire Mr. Kevin King as an Emerging Energy & Infrastructure Adjunct Instructor at an hourly rate of \$27.50 effective August 15, 2017, pending receipt of the FBI Criminal Background Check, Recognizing and Reporting Child Abuse Training Certificate, Pennsylvania Child Abuse History Certification, Pennsylvania State Police Criminal History Report, and Sexual Misconduct/Abuse Disclosure Release; approval to appoint Mr. Brian Hummel as mentor for Ms. Patricia C. Leiter for the 2017-2018 school year with a stipend of \$250.00; approval to appoint Mrs. Mindi Tobias as mentor for Ms. Alicia Kitchen for the 2016-2017 school year with a stipend of \$250.00; approval of the following advisors for the 2017-2018 school year with a stipend per the collective bargaining agreement: Mr. Joseph Luther – FFA, Mrs. Erin Gearhart – National Technical Honor Society, and Mr. Timothy Beckenbaugh – Family, Career, and Community Leaders of America; and approval of an employment agreement with Ms. Margaret Herbstritt retroactive to July 1, 2017 to June 30, 2018.

Roll call vote as follows:

Ms. Hamilton	yes	Ms. Hearn	yes	Mr. Yeagley	yes
Mr. Danneker	yes				

Motion carried.

Ms. Hamilton moved, seconded by Ms. Hearn approval of the Memorandum of Understanding with Spring Township Police.

Roll call vote as follows:

Ms. Hamilton	yes	Ms. Hearn	yes	Mr. Yeagley	yes
Mr. Danneker	abstain				

Motion carried.

Ms. Hamilton moved, seconded by Mr. Danneker to adjourn.

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At 6:23 p.m. Mr. Yeagley adjourned the meeting.

Theresa A. Buckley
Secretary