

The regular meeting of the Central Pennsylvania Institute of Science and Technology Joint Operating Committee was held in the Conference Room of the Central Pennsylvania Institute of Science and Technology at 540 North Harrison Road, Pleasant Gap, Pennsylvania on Monday, June 12, 2017.

Present were:

Committee Members: Mr. Henry Yeagley
Mr. Michael Danneker
Ms. Mary Ann Hamilton
Ms. Kimberly Hearn
Mr. Jeffrey Miles, Superintendent of Record
Mr. David Van Buskirk, non-voting Treasurer
Mrs. Theresa Brickley, non-voting Secretary

Staff Members: Dr. Richard C. Makin.
Mr. Todd Taylor
Mrs. MaryAnn Volders
Dr. Scott Etter, Solicitor

Visitors: Mr. Rick Carra

Mr. Yeagley called the regular meeting to order at 5:35 p.m.

Roll was called: Mr. Yeagley, Mr. Danneker, Ms. Hamilton and Ms. Hearn were present. Mr. Gaffron was absent.

Mr. Yeagley thanked everyone who planned and attended the Senior Certificate and Awards Night and Post-Secondary graduation.

Mr. Danneker moved, seconded by Ms. Hamilton, approval of the minutes of the regular meeting held on May 8, 2017. Motion carried.

Ms. Hearn moved, seconded by Ms. Hamilton, approval of the Treasurer's reports to be filed for audit and approval of the prepaid and current bills as presented.

Roll call vote as follows:

Ms. Hamilton	yes	Ms. Hearn	yes	Mr. Danneker	yes
Mr. Yeagley	yes				

Old Business:

New Business:

Vice-President of Secondary Education:

Mrs. Volders reported that 143 students were honored at CPI's annual Senior Certificate and Awards Night with over \$10,000 in monetary scholarships and industry-specific tools and gifts awarded; several hundred Bellefonte 4th and 5th graders and Bald Eagle 5th graders visited CPI and visited nine program areas; Mr. Luther and the Horticulture/Landscaping program students completed phase two of the

June 12, 2017

Page 2

Foster Sayers Memorial at the Sayer's Dam in Blanchard; Mrs. Volders along with Dr. Saylor, Tracy Boone and Daniel Perna will be giving a presentation at the Southern Region Education Board (SREB) Summer Conference; and Mr. Ed Finnefrock will be honored at the PAC-TEC Conference as the Post-Secondary Instructor of the Year.

Vice-President of Post-Secondary Education:

Mr. Taylor reported that the Natural Gas Compressor Technician-CAT/Ariel Emphasis AST degree program has been approved by the PA Department of Education; the US Department of Education has approved the Healthcare Management, Advanced Manufacturing, and Case/Diesel programs and the CAT/Ariel program will be submitted to the US Department of Education for approval once approved by Accrediting Commission of Career Schools and Colleges (ACCSC); an application was submitted to the PA Department of Education for approval to offer Distance Education Courses which will be utilized during externship terms and in other AST degree offerings; Guy Woodard, Emerging Energy and Infrastructure Coordinator, is continuing to work with the PA DEP towards offering a PA DEP-Approved AST Degree Program at CPI; the curriculum workgroup has completed an articulation worksheet for CPI Post-Secondary programs to our AST programs; and the Centre County Public Safety Training Center's website is being updated to improve the scheduling feature, make it mobile friendly, fully integrated with Facebook and other social media sites, and will use Google Analytics for site visit tracking.

Director of Business and Development:

Mr. Van Buskirk reported that Simon Campbell sent out Right to Know requests all over the state, Dr. Etter recommends that CPI answer the questions and move on, he is requesting JOC members contact information; the paving contract prepared by Dr. Etter is part of the consent agenda and has been agreed upon with Glenn O. Hawbaker, Inc.; we are currently purchasing cameras for the school to fill the blind spots; the Highmark agreement included in the consent agenda was already approved previously but has been updated with a significant savings for CPI; and the wiring project work will start next week.

President:

Dr. Makin reported that Mr. Van Buskirk passed out the proposed budget but we need to wait for all three sending districts to pass their budget before we can get CPI's budget approved; he recommended having a celebration after the July 14th media event to recognize all of the people who played an important role in the approval of the Post-Secondary degree programs; reminded the JOC members of the special meeting to be held on Thursday, June 15th at 4:00 p.m. for discussion of the governance body/advisory committee for the Central Pennsylvania Institute of Advanced Technologies; reminded the Joint Operating Committee that any items for the Centre County Public Safety Training Center in the budget will be paid out of a separate budget from the County; two adult diesel graduates, who will be staying on board for the degree program in the fall, will be working for CPI this summer as an internship experience; and we have advertised for an Emergency Services Instructor and are hoping to find someone to make a robust, exciting program.

June 12, 2017

Page 3

Mr. Danneker asked if administration could work on a safer way to get the students to the Centre County Public Safety Training Center. Mr. Miles recommended asking one of the school districts to have a bus stay and take the students to the training center.

Superintendent of Record:

Mr. Miles reported that Bald Eagle had approved for CPI to retain Bald Eagle's refund portion; and the Bald Eagle STEM program students sanded and CPI students painted the programs soap box derby cars and they were impressive.

Mr. Yeagley removed from the consent agenda Item B4 New Hire – Full-Time Centre County Public Safety Training Center Coordinator for separate consideration.

Ms. Hamilton moved, seconded by Ms. Hearn approval of the job description for Natural Gas Compression Coordinator/Instructor; approval of the Fixed Price Agreement-Commercial Construction with Glenn O. Hawbaker, Inc. for parking lot repairs and upgrades; approval for Mrs. MaryAnn Volders to attend the 31st Annual High Schools That Work Staff Development Conference on July 12-15, 2017 in Nashville, Tennessee; approval to accept quotes from SHI to upgrade security cameras, software licensing, and related installation equipment in the main building in the amount of \$21,070.50; approval to renew a service agreement with McClure Company for maintenance services as needed related to HVAC units and boilers in an amount not to exceed \$12,000, effective July 1, 2017-June 30, 2018; approval to renew a service agreement with NRG for programming services as needed related to HVAC controller system in an amount not to exceed \$11,700, effective July 1, 2017-June 30, 2018; approval to enter into a two-year agreement with Comcast to install security cameras and provide internet services to the Centre County Public Safety Training Center in the amount of \$349.40\month and an installation fee of \$1,198.50, contingent on review of the agreement by the solicitor; approval of the contract with Highmark Administrative Services for the 2017-2018 school year, the new contract cost is \$22.93 per contract holder per month effective July 1, 2017; approval of tenure for Mr. Joshua Wallace, Masonry & Building Construction Technology Instructor; approval of tenure for Mr. Brian Hummel, Collision Repair Technology Instructor; approval to accept the resignation of Mr. Mark Keller as Emergency Services Instructor effective June 30, 2017; approval to hire Mrs. Linda Davis as a Part-Time Adjunct Practical Nursing Instructor at an hourly rate of \$27.50 per hour effective June 13, 2017, all clearances have been received; approval to hire Ms. Alicia Kitchen as Cosmetology Instructor at a salary of \$42,082 effective August 15, 2017, pending receipt of FBI Criminal Background Check, Recognizing and Reporting Child Abuse Training Certificate, and Sexual Misconduct/Abuse Disclosure Release; approval to hire Mrs. Renee Owens as Receptionist at a salary of \$25,000 effective June 26, 2017, all clearances have been received; approval to hire Mrs. Lori Clayton as a substitute instructor at a daily rate of \$85.00 effective August 15, 2017, pending receipt of FBI Criminal Background Check, Pennsylvania State Police Criminal History Report, Pennsylvania Child Abuse History, and Sexual Misconduct/Abuse Disclosure Release; approval to hire Mr. Justin Shaffer as a Temporary Part-Time Summer Custodian at an hourly rate of \$8.00 effective June 13, 2017, pending receipt of FBI Criminal Background Check, Pennsylvania State Police Criminal History Report, Pennsylvania Child Abuse History, Recognizing and Reporting Child Abuse Training Certificate, and Sexual Misconduct/Abuse Disclosure Release; approval to hire Mr. Seth Billotte as summer part-time diesel technician at an hourly rate of \$10.00 effective June 13, 2017, pending receipt of FBI Criminal Background Check, Pennsylvania State Police Criminal History Report,

June 12, 2017

Page 4

Pennsylvania Child Abuse History, and Recognizing and Reporting Child Abuse Training Certificate; approval to hire Mr. Jacob Miller as summer part-time diesel technician at an hourly rate of \$10.00 effective June 13, 2017, pending receipt of FBI Criminal Background Check, Pennsylvania State Police Criminal History Report, Pennsylvania Child Abuse History, Recognizing and Reporting Child Abuse Training Certificate, and Sexual Misconduct/Abuse Disclosure Release; approval to hire Mr. Kyle Harpster as Part-Time Testing Center Proctor at an hourly rate of \$10.00 effective June 13, 2017, all clearances have been received; approval to hire personnel as necessary with JOC approval in August, 2017; approval to make annual performance and contractual pay increases and select salary adjustments for support and custodial staff, post-secondary faculty and staff, and administrators effective July 1, 2017; and approval of the following policy: 204-Attendance.

Roll call vote as follows:

Ms. Hamilton	yes	Ms. Hearn	yes	Mr. Yeagley	yes
Mr. Danneker	yes				

Motion carried.

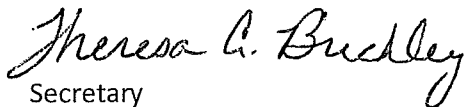
Ms. Hearn moved, seconded by Mr. Danneker approval to hire Mr. Mark Keller as Coordinator of the Centre County Public Safety Training Center at an annual salary of \$59,750 effective June 13, 2017.

Roll call vote as follows:

Mr. Danneker	yes	Mr. Yeagley	yes	Ms. Hearn	yes
Ms. Hamilton	yes				

Ms. Hamilton moved, seconded by Ms. Hearn to adjourn.

At 6:32 p.m. Mr. Yeagley adjourned the meeting.


Secretary