

The special meeting of the Central Pennsylvania Institute of Science and Technology Joint Operating Committee was held in the Conference Room of the Central Pennsylvania Institute of Science and Technology at 540 North Harrison Road, Pleasant Gap, Pennsylvania on Monday, May 8, 2017.

Present were:

Committee Members: Mr. Henry Yeagley
Mr. Michael Danneker
Ms. Mary Ann Hamilton
Ms. Kimberly Hearn
Mr. Jeffrey Miles, Superintendent of Record
Mr. David Van Buskirk, non-voting Treasurer
Mrs. Theresa Brickley, non-voting Secretary

Staff Members: Dr. Richard C. Makin
Mr. Todd Taylor
Mrs. MaryAnn Volders
Dr. Scott Etter, Solicitor

Visitors: Mr. & Mrs. Ed Finnefrock
Mr. Brian Griffith
Ms. Michelle Van Horn
Mr. Bob Watson

Mr. Yeagley called the regular meeting to order at 5:33 p.m.

Mr. Bob Watson from the Centre County Association of School Retirees presented Mr. Ed Finnefrock and Mrs. Michelle Van Horn each with the Loretta Woodson Award sponsored by the Centre County Association of School Retirees. Both Mr. Finnefrock and Mrs. Van Horn received a plaque, pin and monetary award.

Mr. Watson, Mr. & Mrs. Finnefrock and Ms. Van Horn left the meeting at 5:40 p.m.

Dr. Makin congratulated Theresa Brickley for receiving the Gertrude E. Kopf Award of Recognition from the Pennsylvania Association of Educational Office Professionals. He and Mrs. Volders attended the awards banquet.

Ms. Hamilton moved, seconded by Mr. Danneker, approval of the minutes of the regular meeting held on April 10, 2017. Motion carried.

Ms. Hamilton moved, seconded by Ms. Hearn, approval of the Treasurer's reports to be filed for audit and approval of the prepaid and current bills as presented.

Roll call vote as follows:

Mr. Yeagley	yes	Ms. Hamilton	yes	Ms. Hearn	yes
Mr. Danneker	yes				

Old Business:

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New Business:

Vice-President of Secondary Education:

Mrs. Volders reported that Mackenzie Stine won 1st place in the SkillsUSA State Competitions in Heavy Equipment Operation, and the following students placed third in their competitions: Nail Care Technician-Lindsey Schoch, Dental Assisting-Ashley Butler, Opening and Closing Ceremonies-Katrina Orndorf, Elizabeth Lingle-Brooks, Karleeann Bowes, Matthew Caldana, Nathan Wert, and Cheyenne Hall; 88.7% of seniors completed the 2017 NOCTI's as Advanced or Competent; she shared a list of April Students of the Month; and reminded the Joint Operating Committee of the following upcoming events: Bald Eagle 5th Grade Career Day-May 19, Benner and Marion Walker 4th and 5th Grade Career Day-May 22, Student Awards and Appreciation Day-May 24, Certificate Night Practice and Senior BBQ-May 26, Bellefonte and Pleasant Gap 4th and 5th Grade Career Day-May 30, and CPI Certificate and Awards Night-May 30.

Vice-President of Post-Secondary Education:

Mr. Taylor reported that the site visit/review by PDE on April 20th for the Natural Gas Compressor Technician-CAT/Ariel Emphasis AST program had no findings and is pending approval; a jib crane from KoneCranes has been installed in CPI's training lab; the CCPSTC and its advisory committee are working on a storage building/firehouse trainer for the site, the Centre County Commissioners have allocated \$400,000 for the project; the Centre County Commissioners are sending a letter of support to Penn State University regarding a planned Aircraft Rescue & Fire Fighting (ARFF) Trainer to be housed at University Park Airport; Caterpillar visited CPI on May 2nd to discuss their "ThinkBig" program, they are looking for a Northeast USA location for the program; the Medical Assisting program is holding an open house on May 10th; and Guy Woodard, EE&I Coordinator, has been working with PA DEP regarding DEP-approved training and the potential to offer DEP-approved AST programs at CPI.

Mr. Yeagley asked Mr. Taylor to set up a visit to Thaddeus Stephens and Delaware Technical College. Mr. Taylor recommended bringing Guy Woodard along.

Mr. Danneker asked if we have thought of adding crane operator training. Mr. Taylor said he would look into it.

Director of Business and Development:

Mr. Van Buskirk reported that during the storm we lost a few trees but all the windows were still in the Transportation Training Center; the proposed final budget will be presented to the Joint Operating Committee in June and is currently around a four percent increase; a Pennsylvania school audit will be starting next week, it is a level three audit, which is, a limited procedures engagement and is considered a low priority audit; and Item A4 on the Consent Agenda is the E-Rate cabling project, we have been working on the E-Rate cabling project for the last year and a half, and have explored many options, E-Rate Level 2 this year is probably the maximum reimbursement we will see for a number of years because it is based on the number of enrolled students, the E-Rate portion should be around \$54,000.

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President:

Dr. Makin reported that the trees by the exit marquee will be taken down after graduation and the trees across the front are dying and will be replaced per township regulations; he explained the projected enrollment for the 2017-2018 school year as of today is at 442 high school students (includes 52 returning Bellefonte 9th graders), and 37 adults students; he reviewed the programs that are being recommended to be placed on probation: Early Childhood Education, Horticulture/Landscaping, Precision Machine Technology and Masonry & Building Construction, if these programs increase enrollment to 20 students or more, probation status will be rescinded; the Advertising & Commercial Arts program is recommended to be reduced to half-time; he discussed the Medical Science NOCTI scores; and lead a discussion to rescheduled the Joint Operating Committee Special Meeting to June 15th at 4:00 p.m.

Mr. Yeagley spoke of doing targeted marketing to high school students and adults for the under-enrolled programs. Mr. Danneker recommended that if the Masonry programs enrollment doesn't increase, maybe there could be some merging of Masonry into Carpentry or Landscaping. Mr. Yeagley commented that another option would be opening a Building Trades program that would encompass Carpentry, Masonry, Electrical and Plumbing.

Dr. Griffith said that the Professional Advisory Committee suggested that if the Advertising & Commercial Arts program closes, to maintain the budgeted money and rethink that program or add another high priority program to drive students out to top notch employment.

Superintendent of Record:

Mr. Miles applauded CPI for the many award winners that they have had over the last few years and congratulated Mackenzie Stine for winning first place in Heavy Equipment Operations at the SkillsUSA State Competitions.

Ms. Hearn moved, seconded by Mr. Danneker approval of the revised 2016-2017 school calendar; approval of the following recommendations made by the Professional Advisory Committee and Administration for the 2017-2018 school year program offerings: the Early Childhood Education program be placed on probation due to projected under enrollment, the Horticulture\Landscaping program be placed on probation due to projected under enrollment, the Precision Machine program be placed on probation due to projected under enrollment, the Commercial and Advertising Arts program be reduced to half-time due to projected under enrollment, and the Masonry and Building Construction Technology program be placed on probation due to projected under enrollment; approval of an educational affiliation agreement with Mount Nittany Medical Center and Mount Nittany Physicians Group for students enrolled in the Practical Nursing, Certified Nurse Aide, Medical Assistant, and Healthcare Management programs; approval to accept a bid from Neely Communications, Inc. for a main building E-rate cabling project in the amount of \$118,619 to include the following scope of work and pricing as specified in the bid: horizontal CAT6 cabling option, network demolition, guided CAT3 demolition, and fiber cleanup, E-Rate reimbursement for the project is approximately \$54,000 and the balance of the project will be paid from the capital projects fund; approval for Dr. Richard C. Makin and

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Mr. Todd Taylor to travel to South Georgia Technical College in Americus, GA from May 16-18, 2017 or alternate dates if necessary; approval for tenure for Mr. Michael Sipe, Automotive Technology Instructor; approval to appoint Mr. David Van Buskirk as Joint Operating Committee Treasurer for the 2017-2018 school year; approval to accept the resignation of Mr. Arthur Hockenberry as custodian retroactive to April 28, 2017; approval to hire Mr. Kody Baird as full-time second shift custodian at an hourly rate of \$10.50 effective May 9, 2017, pending receipt of Arrest/Conviction Report and Certification Form; approval to hire Ms. Evelyn Van Horn as a Temporary Summer Custodian at an hourly rate of \$8.00 effective May 30, 2017, pending receipt of FBI Criminal Background Check, Pennsylvania State Police Criminal History Report, Pennsylvania Child Abuse History, Recognizing and Reporting Child Abuse Training Certificate, and Sexual Misconduct/Abuse Disclosure Release; approval to hire Ms. John Orichoski as a Temporary Summer Custodian at an hourly rate of \$8.00 effective May 9, 2017, pending receipt of FBI Criminal Background Check, Pennsylvania State Police Criminal History Report, Pennsylvania Child Abuse History, Recognizing and Reporting Child Abuse Training Certificate, and Sexual Misconduct/Abuse Disclosure Release.
First reading of Section 200 Pupils, Policy 204-Attendance.

Roll call vote as follows:

Mr. Danneker	yes	Ms. Hamilton	yes	Ms. Hearn	yes
Mr. Yeagley	yes				

Motion carried.

Mr. Yeagley invited the Joint Operating Committee members and Superintendents to Senior Certificate and Awards Night. Ms. Hearn will be the Joint Operating Committee representative at the post-secondary graduation.

Ms. Hamilton moved, seconded by Ms. Hearn to adjourn.

At 6:43 p.m. Mr. Yeagley adjourned the meeting.


Secretary