

The regular meeting of the Central Pennsylvania Institute of Science and Technology Joint Operating Committee was held In the Conference Room of the Central Pennsylvania Institute of Science and Technology at 540 North Harrison Road, Pleasant Gap, Pennsylvania on Monday, September 13, 2010.

Present were:

Committee Members:	Mr. Henry Yeagley Mr. David Van Buskirk Ms. Mary Ann Hamilton Dr. James T. Masullo, Superintendent of Record Mrs. Patti Weaver, Non-Member Secretary
Staff Members:	Dr. Richard Makin Mrs. MaryAnn Volders Mr. Todd Taylor Dr. Scott Etter, left the meeting at 7:05 p.m.
Guests:	Mr. Dwight Knouse, Hayes, Large Architects Mr. Andy May, Hayes, Large Architects

At 6:40p.m. Mr. Yeagley call the regular session to order.

Roll was called: Mr. Yeagley, Mr. Van Buskirk and Ms. Hamilton were present, Mr. Turner and Ms. Welch were absent.

Mr. Yeagley introduced Mr. Knouse and Mr. May to the Committee and welcomed them.

Ms. Hamilton moved, seconded by Mr. Van Buskirk approval of the Treasurer's reports to be filed for audit and approval of the prepaid and current bills as presented.

Roll call vote as follows:

Mr. Van Buskirk	yes
Ms. Hamilton	yes
Mr. Yeagley	yes

Motion carried

Ms. Hamilton moved, seconded by Mr. Van Buskirk approval of the minutes of the August 23, 2010 meeting as mailed. Motion carried.

Ms. Hamilton moved, seconded by Mr. Van Buskirk, approval of agreement with the following observation sites for CPI's Practical Nursing Program effective September 7, 2010: Bald Eagle Area School District and Keystone Central School District; approval of the Letter of Agreement with Cen-Clear Child Services, Inc.; approval of the textbooks, "THE HUMAN BODY IN HEALTH & DISEASE", Fifth Edition, by Mosby Inc. and "THE HUMAN BODY IN HEALTH & DISEASE STUDY GUIDE", Fifth Edition, by Mosby, Inc.; approval of the performance goals for the Director of Secondary Education; approval to accept as fiscal agent for the Practical Nursing Perkins Consortium a Carl D. Perkins grant award for the 2010-2011

fiscal year in the amount of \$93,296.00 and approval to hire Janice Wert, as Instructor Support for the Dental Assistant program at a rate of \$10.00 per hour effective September 14, 2010, clearances received.

Roll call vote as follows:

Ms. Hamilton	yes
Mr. Yeagley	yes
Mr. Van Buskirk	yes

Motion carried.

Director of Secondary Education:

Mrs. Volders reported the student enrollment at this time is 475. She also reported on the two days in-service training the teachers received and the new student/parent orientation that was held. The Penn College Now Program in HVAC and Welding will continue.

Director of Post Secondary and Adult Education:

Mr. Taylor reported that 60 intergenerational adult students have started in the secondary programs and an additional 20 students have started in the Medical Assistant Program.

Mr. Taylor reported CPI and several local public safety organizations are organizing a "Charity Haunted House" fundraising event at the Centre County Public Safety Training Center to benefit the National Fallen Firefighters Foundation. This event will be held October 21st through the 23rd, 2010.

CPI is currently working with HRI, Inc; Glenn O. Hawbaker, Inc; Graymont; Centre Crest; Hearthside; Village at Morrisons Cove and the PA Conservation Corps to provide company/industry training and Keystone Central School District to provide CDL training to their student applicants.

President:

Dr. Makin reported on the progress being made on the Transportation Training Center.

Dr. Makin reported that Mr. Yeagley, Mr. Taylor and he met with the CCIDA Board on September 1, 2010, at which the CCIDA passed a resolution to be the Grantee for CPI on the RACP.

Mr. Knouse and Mr. May reviewed the site plan and the floor plan for the Transportation Center. A discussion ensued.

Mr. Van Buskirk moved, seconded by Ms. Hamilton, approval to submit Plan Con A and Plan Con B for the Transportation Training Center to the Pennsylvania Department of Education.

Page 3
September 13, 2010

Roll call vote as follows:

Ms. Hamilton	yes
Mr. Yeagley	yes
Mr. Van Buskirk	yes

Motion carried.

Superintendent of Record:

Dr. Masullo announced that he plans to retire December 31, 2010. As of that date he will have completed 35.5 years in education.

Mr. Yeagley wished him the best in his retirement.

Ms. Hamilton moved, seconded by Mr. Van Buskirk, to adjourn.

At 7:30 p.m. Mr. Yeagley adjourned the meeting.

Secretary

Old Business:
New Business:

President:

Page 2
August 23, 2010

Dr. Makin reported that his transition has been incredibly good and that he has been focusing on two concepts - the RACP and the Transportation Center, most of his time has been spent on these. Dr. Makin spoke about the Transportation Center and some of the details of securing funding and submitting the Plan Cons to the state and the reimbursement process. He then asked David Wise to

explain the roll the CCIDA will play in being the grantee for us on the RACP application. The next step will be to appear before the CCIDA Board in September.

Mr. Furey and Mr. Wise spoke to the Committee and explained the RACP process, the submission of the plan cons to the state and the reimbursement process.

Dr. Makin recommended engaging Mr. William Armstrong to incorporate some of his ideas into energy saving in the Transportation building.

We are looking forward to the return of the secondary students on the 7th and the Adult students on the 13th.

Director of Secondary Education:

Mrs. Volders discussed the changes in the Student and Faculty Handbooks which are on the Agenda for approval.

She also discussed the beginning enrollment figures for the 2010-2011 school year.

She provided the Committee with a list of upcoming dates and events.

Director of Post Secondary Education:

Mr. Taylor reported that 53 adults are enrolled in intergenerational programs and that the enrollment in adult only programs are higher this year than last year.

Mr. Taylor announced that we have selected a mobile unit from ADI to close out our federal HRSA dental grant.

Some of the equipment for our Emerging Energy and Infrastructure program is scheduled to arrive on October 8 and the remaining equipment will arrive within 90 to 120 days. This equipment is funded by a \$250,000.00 federal earmark.

The Practical Nursing Program has received a \$31,692.73 grant to support scholarships to aid in program retention and completion.

With Keystone Central School Board approval, CPI will begin offering CDL training in partnership with Central Mountain CTC/Keystone Central school district. Discussions are also being held with Williamsport Area High School about a similar program. These schools are interested in CDL because of the number of openings from Marcellus Shale activities in Clinton and Lycoming counties.

Page 3
August 23, 2010

Superintendent of Record:

Dr. Masulla said it was good to be back.

Mr. Turner moved, seconded by Ms. Hamilton, approval of the revisions to the Faculty Handbook; approval of the revisions to the Student Handbook; approval to appoint a voting delegate to the PSBA School Leadership Conference being held in Hershey, PA on October 14, 2010; approval to accept The Meadows, Centre Hall as an observation site for CPI's Practical Nursing Program effective July 30, 2010; approval to enter into an agreement with McClure Mechanical to provide maintenance services at a cost of \$18,964.00 per year; approval to accept Premier Power Solutions as CPI's energy consultants; approval of the 2010-2011 secondary goals; approval to accept a grant for \$25,171.00 from the Higher Education Foundation ; Approval to accept a grant in the amount of \$6,521.73 from PA Center for Health Careers; approval for the Centre County Industrial Development Authority (CCIDA) to act as grantee for Redevelopment Assistance Capital Program (RACP) funding in the amount of \$3,000,000.00 for construction of a transportation training center; approval to enter into a contract with Hayes Large Architects, LLP, for reactivation of the Transportation Training Center project at a cost not to exceed \$15,000.00; approval of the contract with Hayes Large Architects, LLP for the Transportation Training Center subject to successful negotiations with our attorney, Dr. Scott Etter, on an acceptable contract;

Approval to enter into an agreement with William I. Armstrong for consultation/grant development assistance in the areas of energy conservation and renewable/alternative energy for \$3,000.00; approval to accept the resignation of Michael Reibson as Precision Machine Instructor effective 8/2/2010; approval to accept the resignation of Michael Callahan as an Instructional Aide effective 6/16/2010; approval to hire Benjamin Detwiler as the Precision Machine Instructor at a salary of \$39,031.00 effective August 31, 2010, pending receipt of Acts 34, 151, and 114; approval of Christopher Shirley as a Long Term Substitute for the Masonry Program for the 2010-2011 school year at a salary of \$38,581.00 effective August 31, 2010, clearances have been received; approval to advertise and hire an Instructional Support person for the Dental Assisting program; approval to hire Erin Gearhart as a Substitute Instructor at a salary of \$85.00 per day effective September 7, 2010, clearances received; approval to hire William Luther as an Instructional Support Aide at an hourly rate of \$10.00 per hour effective beginning the 2010-2011 school year, clearances received.

Roll call vote as follows:

Mr. Yeagley	yes	Mr. Van Buskirk	yes
Ms. Welch	yes	Mr. Turner	yes
Ms. Hamilton	yes		

Motion carried.

Mr. Yeagley moved, seconded by Ms. Hamilton, approval for Jeff Turner to research and find some building lots for house building projects. Motion carried.

Mr. Van Buskirk moved, seconded by Mr. Turner to adjourn.

At 7:40 p.m. Mr. Yeagley adjourned the meeting.

Secretary