

The regular meeting of the Central Pennsylvania Institute of Science and Technology Joint Operating Committee was held in the Conference Room of the Central Pennsylvania Institute of Science and Technology at 540 North Harrison Road, Pleasant Gap, Pennsylvania on Monday, September 19, 2016.

Present were:

Committee Members: Mr. Henry Yeagley
Mr. Michael Danneker
Ms. Kimberly Hearn
Ms. Melissa Krum (Alternate)
Mr. Jeffrey Miles, Superintendent of Record
Mr. David Van Buskirk, non-voting Treasurer
Mrs. Theresa Brickley, non-voting Secretary

Staff Members: Dr. Richard C. Makin
Mr. Todd Taylor
Mrs. MaryAnn Volders
Dr. Scott Etter, Solicitor

Mr. Yeagley called the regular meeting to order at 5:30 p.m.

Roll was called: Mr. Yeagley, Mr. Danneker, Ms. Hearn and Mrs. Krum were present. Mr. Gaffron and Ms. Hamilton were absent.

Mr. Danneker moved, seconded by Ms. Hearn, approval of the minutes of the regular meeting held on August 8, 2016, and approval of the minutes of the special meetings held on August 22, 2016 and September 12, 2016. Motion carried.

Ms. Hearn moved, seconded by Mr. Danneker, approval of the Treasurer's reports to be filed for audit and approval of the prepaid and current bills as presented.

Roll call vote as follows:

Ms. Hearn	yes	Mr. Yeagley	yes	Mr. Danneker	yes
Ms. Krum	yes				

Motion carried.

Old Business:

New Business:

Vice President of Secondary Education:

Mrs. Volders reported that the team from Horticulture/Landscaping won 2nd place at the Eastern State FFA Competitions (The Big E) for Landscape Display; safety committee update; 2016-2017 Career Days update; and upcoming dates include: Maintenance and Custodial Appreciation Luncheon – September 23, T-Charts Meeting – September 30, Chapter 339 K-12 comprehensive Guidance Planning – October 4, and Careers on Wheels – October 16.

Vice President of Post-Secondary Education:

Mr. Taylor reported on the CAT/Ariel Natural Gas Compressor Program; CPI currently has 3 approved degree programs and the CAT/Ariel Natural Gas Compressor Program pending approval; Other planned/pending degree programs include: PN-to-RN Bridge Program and Water/Wastewater Operator; Mr. Keller has been very active in expanding industry training at the Centre County Public Safety Training Center; and ACCSC is visiting CPI again on September 27, we are anticipating full accreditation from ACCSC in November 2016.

Director of Business and Development:

Mr. Van Buskirk gave an overview of the heavy equipment returns, leases and restructured financing; he also reported that the Delta Development Group has submitted the multimodal grant application and that they would like to continue to move forward with preparing other documents including RACP documents and analyzing USDA funding.

President:

Dr. Makin reported that the PA Department of Agriculture completed an unannounced inspection of Culinary Arts and found that we were in full compliance; we will be hosting a CBICC Business After Hours event on October 20th from 5:30-7:30 p.m.; and we would like to continue to work with Delta Development to seek funding, communication strategies, potential partner recruitment, and look for a “champion” for the project.

Superintendent of Record:

Mr. Miles did not have a report.

Mr. Yeagley requested that item A9-Delta Development Group Public Funding Strategy Agreement be removed from the consent agenda for separate consideration.

Ms. Hearn moved, seconded by Mr. Danneker approval of the articulation agreement with the University of Northwestern Ohio; approval of the 2016-2017 Adult and Post-Secondary Education Student Handbook; approval to solicit bids for the repair of the wind damage to the Transportation Training Center in April; approval to sell back to Groff Tractor & Equipment three Case 580 Backhoes in receipt of \$99,535.12, proceeds will be used to pay off First National Bank Loan 2234-FML1 which financed three pieces of equipment, two of which will be retained by CPI with financing entirely paid off; approval to lease a 2016 Case 580 Backhoe from Groff Tractor & Equipment, terms are: four year lease at \$1,250.00 per month and a full warranty is included with financing of the lease provided by Groff Equipment; approval to lease a 2016 Case 420 F2 Backhoe from Groff Tractor & Equipment, terms are: four year lease at \$1,081.59 per month and a full warranty is included with financing of the lease provided by CAT Financial; approval to lease a 2014 Doosan Four Wheel Drive Articulated Wheel Loader from Best Line Equipment, terms are: five year lease at \$1,355.96 per month and a full warranty is included with financing of the lease provided by Wells Fargo Vendor Financial Services, LLC; approval to appoint Mr. Mark Keller as mentor for Mrs. Christine Reid for the 2016-2017 school year with a stipend

of \$250.00; approval to hire Ms. Maxine Hager as a Part-Time Practical Nursing Instructor at an hourly rate of \$27.50 effective September 20, 2016; approval to hire Ms. Kimberly Nichols as a Part-Time Nurse Aide Instructor at an hourly rate of \$27.50 effective September 20, 2016, pending receipt of Sexual Misconduct/Abuse Disclosure Release; approval to hire Ms. Pamela Strickler as Receptionist at a salary of \$25,000 effective October 3, 2016, pending receipt of FBI Criminal Background Check, Pennsylvania State Police Criminal History Report, Pennsylvania Child Abuse History Certification, Recognizing and Reporting Child Abuse Training Certificate, and Sexual Misconduct/Abuse Disclosure Release; approval to hire Ms. Heidi Wagner as an Assistant Instructor for the Dental Assistant program at an hourly rate of \$16.88 effective September 20, 2016, pending receipt of FBI Criminal Background Check, Pennsylvania State Police Criminal History Report, Pennsylvania Child Abuse History Certification, Recognizing and Reporting Child Abuse Training Certificate, and Sexual Misconduct/Abuse Disclosure Release; approval to hire Mr. Robert Seagar as a Substitute Instructor at a daily rate of \$85.00 effective September 20, 2016; approval to hire Mr. Mark Keller as Centre County Public Safety Training Center (CCPSTC) Coordinator at an hourly rate of \$27.50 effective September 20, 2016; approval to hire Mr. Jay Timothy Schreffler as a Part-Time CCPSTC Instructor at an hour rate of \$21.00 effective September 20, 2016, pending receipt of Sexual Misconduct/Abuse Disclosure Release; and Second and final reading of policies:

- 001 Name and Classification
- 002 Authority and Powers
- 003 Functions
- 004 Membership
- 005 Organization
- 006 Meetings
- 007 Policy Manual Access
- 100 Comprehensive Planning
- 101 Mission Statement
- 102 Academic Standards
- 103 Nondiscrimination in School
- 103.1 Nondiscrimination – Student with Disabilities
- 104 Nondiscrimination in Employment
- 105 Curriculum
- 105.1 Review of Instructional Materials
- 105.2 Exemption from Instruction
- 106 Guides for Planned Instruction
- 107 Adoption of Planned Instruction
- 108 Adoption of Textbooks
- 109 Resource Materials
- 110 Instructional Supplies
- 112 Guidance Counseling
- 113 Student Support Services
- 113.3 Confidentiality of Special Education Info.
- 121 Field Trips
- 122 Extracurricular Activities
- 125 Adult Education

- 126 Class Size/Quotas
- 127 Assessment System
- 130 Homework
- 143 Standards Persistently Dangerous Schools
- 144 Standards Victims of Violent Crimes
- 146 Student Services
- 701 Facilities Planning
- 702 Gifts, Grants, Donations
- 703 Sanitary Management
- 704 Maintenance
- 705 Safety
- 706 Property Records
- 707 Use of Center Facilities
- 708 Lending of Equipment and Books
- 709 Campus Security
- 710 Use of Facilities by Staff
- 715 Use of Fax Machine
- 716 Integrated Pest Management
- 717 Cell Phones
- 718 Service Animals in School
- 901 Public Relations Objective
- 902 Publications Program
- 903 Public Participation in JOC Meetings
- 904 Public Attendance at Center Events
- 906 Public Complaints
- 907 School Visitors
- 908 Relations with Parents/Guardians
- 910 Community Engagement
- 911 News Media Relations
- 912 Relations with Educational Institutions
- 913 Nonschool Organizations/Groups/Individuals
- 914 Relations with Intermediate Unit
- 916 Volunteers
- 917 Parental/Family Involvement

Roll call vote as follows:

Ms. Krum	yes	Mr. Danneker	yes	Mr. Yeagley	yes
Ms. Hearn	Absent				

Motion carried.

Mr. Danneker moved, seconded by Ms. Hearn approval to pay for the costs of an extension to the consultant agreement between the CPI Foundation, Inc., and the Delta Development Group in the

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amount of \$18,000 to develop a comprehensive public funding strategy for the Health Sciences Building project, Post-Secondary education funds will be used to pay the costs.

Roll call vote as follows:

Ms. Krum	yes	Mr. Danneker	yes	Mr. Yeagley	yes
Ms. Hearn	Absent				

Motion carried.

Ms. Hearn moved, seconded by Mrs. Krum to adjourn.

At 6:09 p.m. Mr. Yeagley adjourned the meeting.

Secretary