

The regular meeting of the Central Pennsylvania Institute of Science and Technology Joint Operating Committee was held in the Conference Room of the Central Pennsylvania Institute of Science and Technology at 540 North Harrison Road, Pleasant Gap, Pennsylvania on Monday, December 14, 2015.

Present were:

Committee Members: Mr. Henry Yeagley
Mr. Charles Aikens
Ms. Mary Ann Hamilton
Dr. Cheryl Potteiger, Superintendent of Record
Mr. David Van Buskirk, non-voting Treasurer
Mrs. Theresa Brickley, non-voting Secretary

Staff Members: Dr. Richard C. Makin
Mr. Todd Taylor
Mrs. MaryAnn Volders
Dr. Scott Etter, Solicitor

Visitors: Mr. Jeff Miles
Commissioner Steve Dershem
Mr. Rick Bair, Baker Tilley

Mr. Yeagley called the regular meeting to order at 6:10 p.m.

Roll was called: Mr. Yeagley, Mr. Aikens, and Ms. Hamilton were present. Mr. Gaffron and Mr. Turner were absent.

Mr. Bair reviewed the draft financial statements of CPI for the year ended June 30, 2015. Mr. Bair left the meeting at 6:30 p.m.

Dr. Makin explained the Centre County Public Safety Training Center (CCPSTC) amended lease agreement. Commissioner Dershem commented on the extended lease agreement and the beneficial partnership between CPI and the county.

Mr. Aikens moved, seconded by Ms. Hamilton approval of the Amendment to the Centre County Public Safety Training Center Lease Agreement.

Roll call vote as follows:

Ms. Hamilton yes Mr. Yeagley yes Mr. Aikens yes

Dr. Etter and Commissioner Dershem left the meeting at 6:45 p.m.

Reorganization:

The Joint Operating Committee must elect a Chairman and a Vice-Chairman to serve for 2016.

Mr. Aikens nominated Mr. Yeagley for Chairman. Mr. Aikens moved, seconded by Ms. Hamilton to retain Mr. Yeagley as Chairman. A nomination was made and seconded and there were no other

nominations. All votes were cast unanimously for the nomination. Motion carried. Mr. Yeagley was declared chairman.

Mr. Yeagley opened the nominations for Vice-Chairman.

Mr. Yeagley nominated Mr. Aikens for Vice-Chairman. Mr. Yeagley moved, seconded by Ms. Hamilton to elect Mr. Aikens as Vice-Chairman. A nomination was made and seconded and there were no other nominations. All votes were cast unanimously for the nomination. Motion carried. Mr. Aikens was declared Vice-Chairman.

Ms. Hamilton moved, seconded by Mr. Aikens, approval of the minutes of the regular meeting held on November 9, 2015. Motion carried.

Ms. Hamilton moved, seconded by Mr. Aikens, approval of the Treasurer's reports to be filed for audit and approval of the prepaid and current bills as presented.

Roll call vote as follows:

Ms. Hamilton	yes	Mr. Yeagley	yes	Mr. Aikens	yes
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Motion carried.

New Business:

Director of Secondary Education:

Mrs. Volders reported on the 8th/9th grade Career Days; Mrs. Tobias received the 2015 Carl J. Schaefer Memorial CTE Teacher Candidate Award at the NOCTI awards reception held as part of the ACTE Conference in New Orleans on November 20, 2015; reported on the FFA/PA Farm Show information; and the November Students of the Month.

Director of Adult and Post-Secondary Education:

Mr. Taylor thanked the JOC for their support and approval of the CCPSTC lease amendment.

Mr. Taylor reported on the PA Department of Education accreditation visit; ACCSC update; two CDL instructors attended training in York regarding stricter testing regulations; working on financial aid program for CDL program; and Practical Nursing graduation will be held on Thursday, December 17th.

Director of Business and Development:

Mr. Van Buskirk reported that the audit went well and he also reported on the cash flow situation since the state budget has not been passed.

President:

Dr. Makin congratulated Mr. Yeagley as being elected Chairman and congratulated Mr. Aikens on his election as Vice-Chairman.

Dr. Makin thanked Mr. Aikens for providing the marvelous dinner for tonight's meeting from Qdoba Mexican Grill.

Dr. Makin reported on the well-attended Festival of Trees event and he explained the request for \$10,000 for McKissick Associates to continue to work on the Health Care Training Center project including the view book.

Superintendent of Record:

Dr. Potteiger reported that she is working on the Chapter 339 curriculum with the Centre County school districts and the state.

Ms. Hamilton moved, seconded by Mr. Aikens approval of an articulation agreement with the Precision Manufacturing Institute effective December 15, 2015; approval of an amendment to the authorization for McKissick Associates PC to continue programming and conceptualization tasks for the Health Sciences Building in the amount of \$10,000; and approval of the following dates for the 2016 Joint Operating Committee Meetings - January 11, February 8, March 14, April 11, May 9, June 13, August 8, September 12, October 10, November 14, and December 12 at 6:00 p.m.

Roll call vote as follows:

Mr. Aikens	yes	Ms. Hamilton	yes	Mr. Yeagley	yes
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Motion carried.

Policies:

First reading of Policy 115 – Cooperative Education

First reading of Policy 819 – Suicide Prevention

Old Business:

There was a discussion regarding the Central Pennsylvania Institute of Advanced Technologies governing board structure and function.

Mr. Aikens moved, seconded by Ms. Hamilton to adjourn.

At 7:45 p.m. Mr. Yeagley adjourned the meeting.

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Secretary