

CENTRAL PENNSYLVANIA INSTITUTE OF SCIENCE AND TECHNOLOGY
PLEASANT GAP, PENNSYLVANIA

JOINT OPERATING COMMITTEE
REGULAR MEETING - 5:30 P.M.
MONDAY, DECEMBER 10, 2018

BOARDROOM - CENTRAL PENNSYLVANIA INSTITUTE OF SCIENCE AND TECHNOLOGY

A G E N D A

- I. CALL TO ORDER
- II. ROLL CALL
- III. REORGANIZATION
 - A. Election of the Joint Operating Committee Chairperson and Vice-Chairperson for 2019.
- IV. RECOGNITION OF VISITORS
- V. REPORTS, PRESENTATIONS, OR COMMENTS BY VISITORS
Time limit of five minutes per presentation.
- VI. PRESENTATIONS OR REPORTS
 - A. Mr. Rick Bair from Baker Tilly – Single Audit Report.
- VII. MINUTES
 - A. A motion to approve the minutes of the November 12, 2018 regular meeting.
- VIII. TREASURER'S REPORT AND PREPAID AND CURRENT BILLS
 - A. A motion to approve the treasurer's reports to be filed for audit and approval of the prepaid and current bills as presented.
- IX. OLD BUSINESS
- X. NEW BUSINESS
 - A. Mrs. MaryAnn Volders – Vice-President, Secondary Education's Report
 - B. Mr. Todd Taylor – Vice-President, Post-Secondary Education's Report
 - C. Mr. David Van Buskirk – Director of Business & Development's Report
 - D. Dr. Richard C. Makin – President's Report
 - E. Dr. Michelle Saylor – Chief School Administrator's Report
- XI. CONSENT AGENDA
All matters taken under this section are considered routine, and action will be taken by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

A. ADMINISTRATIVE

1. *Approval of the following dates for the 2019 regular meetings of the Joint Operating Committee:*

<u>Date</u>	<u>Time</u>	<u>Location</u>
Monday, January 14, 2019	5:30 PM	CPI Boardroom
Monday, February 11, 2019	5:30 PM	CPI Boardroom
Monday, March 11, 2019	5:30 PM	CPI Boardroom
Monday, April 8, 2019	5:30 PM	CPI Boardroom
Monday, May 13, 2019	5:30 PM	CPI Boardroom
Monday, June 10, 2019	5:30 PM	CPI Boardroom
Monday, August 12, 2019	5:30 PM	CPI Boardroom
Monday, September 9, 2019	5:30 PM	CPI Boardroom
Monday, October 14, 2019	5:30 PM	CPI Boardroom
Monday, November 11, 2019	5:30 PM	CPI Boardroom
Monday, December 9, 2019	5:30 PM	CPI Boardroom

2. *Approval to accept a \$50,000 competitive equipment grant from the Pennsylvania Department of Education.*
3. *Approval of a three year agreement with the ALICE Training Institute for a 90-user ALICE Elearning subscription in the amount of \$4,797.30. (Attachment #1)*

B. PERSONNEL

1. *Approval to hire Jerome Kinney as a Practical Nursing Per Diem Instructor at an hourly rate of \$27.50 effective December 11, 2018. Pending receipt of the FBI Criminal Background Check, Pennsylvania State Police Criminal History Report, Pennsylvania Child Abuse History Certification, Recognizing and Reporting Child Abuse Training Certificate, and Sexual Misconduct/Abuse Disclosure Release. (Attachment #2)*
2. *Approval to accept the resignation of Maxine Miller (Hager) as per diem Practical Nursing instructor effective December 17, 2018. (Attachment #3)*
3. *Approval for the President to appoint staff to vacancies not yet filled or to those that become open until the Board can take action at the next regular meeting on January 14, 2019.*

C. INFORMATION

1. *Secondary and Intergenerational enrollment figures as of December 1, 2018. (Attachment #4)*
2. *Adult Full-Time program enrollment figures as of December 1, 2018. (Attachment #5)*
3. *The Superintendent/Board Presidents Christmas Mixer will be held at CPI on Tuesday, December 18, 2018 at 12:00 noon.*

4. *CPI students will compete at the SkillsUSA District 7 Competitions on January 16, 21, 24 & 26, 2019. (Attachment #6)*
5. *DATE SAVER – Career Days Schedule*
 - Bald Eagle – January 18*
 - Bellefonte – January 15 & 16, January 17 – Make-Up Day*
 - Penns Valley – January 31*

XII. ADJOURNMENT

XIII. EXECUTIVE SESSION

Executive Session, if necessary, for the discussion of matters of employment, real estate, litigation, collective bargaining, and other matters which if conducted in public would violate lawful privilege as defined by Act 84.

RCM/tab