

CENTRAL PENNSYLVANIA INSTITUTE OF SCIENCE AND TECHNOLOGY
PLEASANT GAP, PENNSYLVANIA

JOINT OPERATING COMMITTEE
REGULAR MEETING - 5:30 P.M.

MONDAY, APRIL 9, 2018

BOARDROOM - CENTRAL PENNSYLVANIA INSTITUTE OF SCIENCE AND TECHNOLOGY

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. RECOGNITION OF VISITORS
- IV. REPORTS, PRESENTATIONS, OR COMMENTS BY VISITORS
Time limit of five minutes per presentation.
- V. PRESENTATIONS OR REPORTS
- VI. MINUTES
 - A. *A motion to approve the minutes of the March 12, 2018 regular meeting.*
- VII. TREASURER'S REPORT AND PREPAID AND CURRENT BILLS
 - A. *A motion to approve the treasurer's reports to be filed for audit and approval of the prepaid and current bills as presented.*
- VIII. OLD BUSINESS
- IX. NEW BUSINESS
 - A. *Mrs. MaryAnn Volders – Vice-President, Secondary Education's Report*
 - B. *Mr. Todd Taylor – Vice-President, Post-Secondary Education's Report*
 - C. *Mr. David Van Buskirk – Director of Business & Development's Report*
 - D. *Dr. Richard C. Makin – President's Report*
 - E. *Mr. Jeffrey Miles – Chief School Administrator's Report*
- X. CONSENT AGENDA
All matters taken under this section are considered routine, and action will be taken by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.
 - A. ADMINISTRATIVE
 1. *Approval for Todd Taylor, Vice President of Post-Secondary Education to Travel Out-of-State to the National Military Recruiting Event at Camp Lejeune, NC on April 17-19, 2018.*

2. *Approval of the revisions to the Student Nurse Aide Training Program Policies and Procedures. (Attachment #1)*
3. *Approval to hold a BINGO at CPI on Sunday, May 6, 2018 to benefit Career Technical Student Organizations.*

B. PERSONNEL

1. *Approval to hire Leslie Laskos Syrett as a Practical Nursing Adjunct Instructor at an hourly rate of \$27.50 effective April 10, 2018. Pending receipt of the FBI Criminal Background Check, Pennsylvania State Police Criminal History Report, Pennsylvania Child Abuse History Certification, Recognizing and Reporting Child Abuse Training Certificate, and Sexual Misconduct/Abuse Disclosure Release. (Attachment #2)*
2. *Approval to hire Dwight Bolin as a CDL Adjunct Instructor at an hourly rate of \$16.25 and as a CDL 3rd Party PennDOT Examiner at an hourly rate of \$24.00 effective April 10, 2018. Pending receipt of the FBI Criminal Background Check, Pennsylvania State Police Criminal History Report, Pennsylvania Child Abuse History Certification, Recognizing and Reporting Child Abuse Training Certificate, and Sexual Misconduct/Abuse Disclosure Release. (Attachment #3)*
3. *Approval to hire Francis Schreiner as a Centre County Public Safety Training Center Instructor at an hourly rate of \$22.00 effective April 10, 2018. Pending receipt of the FBI Criminal Background Check, Pennsylvania State Police Criminal History Report, Pennsylvania Child Abuse History Certification, Recognizing and Reporting Child Abuse Training Certificate, and Sexual Misconduct/Abuse Disclosure Release. (Attachment #4)*
4. *Administration recommends approval to hire Michelle Narehood as an Evening Custodian at an hourly rate of \$10.50 effective April 10, 2018. All clearances have been received. (Attachment #5)*

C. POLICIES

1. *Second and final reading of policy:*
 - A. *Section 900 Community (Attachment #6)*
906 – Public Complaint Procedures

D. INFORMATION

1. *Secondary and Intergenerational enrollment figures as of April 1, 2018. (Attachment #7)*
2. *Adult Full-Time program enrollment figures as of April 1, 2018. (Attachment #8)*
3. *The Senior Certificate and Award Program will be held on Thursday, May 31, 2018 at 6:30 PM.*
4. *2018-2019 Adult/Post-Secondary Education Preliminary Budget. (Attachment #9)*

XI. ADJOURNMENT

XII. EXECUTIVE SESSION

Executive Session, if necessary, for the discussion of matters of employment, real estate, litigation, collective bargaining, and other matters which if conducted in public would violate lawful privilege as defined by Act 84.

RCM/tab