

Central Pennsylvania Institute

Internship Grading Sheet

Student: _____ Date: _____

Grading Areas	Max. Score	Score Given
Attended work as scheduled	10	
Arrived on time	10	
Stayed on the job as scheduled	10	
Participated in activities as requested	10	
Arrived properly dressed	10	
Followed instructions	10	
Used appropriate manners and behavior	10	
Possessed a positive attitude about the experience	10	
Showed respect towards others	10	
Appeared enthusiastic about the internship opportunity	10	
	Total Score	

Employer Signature: _____

Comments: