

CPI

Central Pennsylvania Institute of Science and Technology

540 N. Harrison Road, Pleasant Gap, PA 16823

Phone: 814-359-2793

Fax: 814-359-2599

Gregory W. Michelone, Ph.D., Executive Director

Todd Taylor, Director of Adult Education

Krista L. Renzo, Cooperative Education Coordinator

EMPLOYER COOPERATIVE TRAINING AGREEMENT

Student: _____	SSN#: _____	D.O.B.: _____
Street Address: _____	City: _____	State/Zip: _____
Phone: _____	CPI Program: _____	
Employer: _____	Phone: _____	Fax: _____
Street Address: _____	City: _____	State/Zip: _____
Supervisor: _____	Worker's Comp. #: _____	
Start Date: _____	End Date: _____	Pay Rate: _____

The employer agrees:

1. To provide work experience such as are common to apprentices and learners in the trade, under the direction of an experienced worker.
2. To abide by all State and Federal regulations, minimum wage and worker's compensation requirements as they apply to this student.
3. To permit the school's representative to visit the student at his/her place of employment for supervision and checking.
4. To report each day of absence during the work period to CPI at 814-359-2793.
5. To provide safety instruction and enforce safety rules throughout the employment period.
6. To perform periodic evaluations on the student's job performance on a form provided by the school.
7. To contact the Co-op Coordinator prior to laying off or terminating the student or when a trainee problem arises.
8. To provide opportunity for potential permanent employment to successful students upon completion of program.

We the undersigned agree to the conditions and statements contained in this agreement.

Student

Date

Employer

Date

Co-op Coordinator

Date

Director of Adult Education

Date